

## Student Referred Venue – Expression of Interest

- Students who wish to source their own VET Work Placement venue are required to complete the following Expression of Interest Form. Once complete, this form is to be returned to the VET Teacher for submission to The Youth Partnership for processing.
- This form does not guarantee a placement. The Youth Partnership will contact the employer to confirm all information and advise the VET Teacher if the placement will proceed.
- The Youth Partnership will make 3 attempts to contact the host employer before returning the application to the school.
- Placements are not confirmed until signed Student Placement Records are in place.

**This form must be submitted to The Youth Partnership a minimum of 6 weeks prior to Work Placement by email: [workplacement@theyouthpartnership.com.au](mailto:workplacement@theyouthpartnership.com.au)**

### Student Information

<b>Name</b>	
<b>School</b>	
<b>Year</b>	
<b>VET Course</b>	
<b>Phone</b>	
<b>Email</b>	
<b>Requested Placement Dates</b> Confirmed by host employer	

### Host Employer Information

<b>Business name</b>	
<b>Contact person</b>	
<b>Job title</b>	
<b>Phone</b>	
<b>Email</b>	

<b>Work site address</b>	
<b>Relationship to student</b>	
<b>Date contact made</b> In person by student	
<b>I would consider hosting more students</b> Yes/No	
<b>Student duties</b> Completed by host employer Must be relevant to course	

VET Coordinator/Teacher: I support this Expression of Interest and agree that the requested date and duties are appropriate for this student.

\_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Teacher Name                      Signature                      Date

Parental Consent: I, \_\_\_\_\_ parent/carer to the above-mentioned student agree to this work placement opportunity.

\_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Signature                      Date

Office: Date received \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_